Write Around Portland Publicity Release Form rev. 11.3.2020

I, _____ *[First and Last Name]* hereby give permission to Write Around Portland to use my written work, image or name in the formats stated in the paragraphs below.

Please check all that apply:

☐ Use of my writing   ☐ Prose   ☐ Poem
[Title of my piece:_____]

☐ Use of my name
[This is how I would like it to appear: _____]

☐ Photographs

I maintain the sole right to the above piece of writing. All rights belong to me as the author.

I understand that none of my personal contact information, such as my email or phone number, will be used.

I also understand that the items I have checked above may be used at any time by Write Around Portland, including but not limited to Write Around Portland's website (writearound.org), social media, brochures, newsletters, postcards, flyers, training programs, fundraising and promotional materials. Write Around Portland will attempt to contact me using the phone number and email address provided on this form by calling once and e-mailing once to let me know if they intend to use my writing for any of these stated purposes. I understand that if Write Around Portland is not able to reach me by phone or email, Write Around Portland can use the items I have checked above. I understand it is my responsibility to provide my most up-to-date contact information to Write Around Portland should the contact information I have provided here change.

I hereby release and discharge Write Around Portland from any and all claims and damages ensuing from use of these items, including but not limited to, any and all claims for libel or invasion of privacy.

In giving this permission, I release any claim for payment related to said writing now or in the future. Likewise, I understand that Write Around Portland will neither sell nor use the writing for anything other than the purpose stated here.

I have read this form and fully understand the contents of this release.

_____   _____

First and Last Name   Signature

_____/____/_____   _____   _____

Date   Phone number   Email